



Invitation for Bid
Small Asphalt Paver
Infrastructure Management Division, Department of Public Works
City of Jackson, Mississippi

IFB # 75530-071525

IFB SUMMARY: The Department of Public Works/Infrastructure is seeking a Small Asphalt Paver to distribute and level asphalt for the City Street.

NIGP CODE:	75530
IFB ISSUE DATE	June 19, 2025
PROPOSAL DUE DATE	Bids will be accepted by the City of Jackson until 3:30 PM CT on July 15, 2025. Bids submitted after the deadline will <u>NOT</u> be considered.
PROPOSAL SUBMISSION PROCESS	<p>You may submit your bids electronically through Central Bidding or in hardcopy form.</p> <p>For electronic submissions, bids may be submitted via Central Bidding: https://www.centraauctionhouse.com/IFBc10376-city-of-jackson.html Electronic submissions shall be the complete original (non-redacted) version of the bid including all attachments in a searchable format, preferably in Microsoft Word® or Portable Document Format (PDF®), and labeled accordingly.</p> <p>For hardcopies, bids shall be submitted in a sealed envelope or box. The exterior of the sealed envelope or box shall be clearly labeled "and include the bidder's business name. As required in MS Code § 31-3-21, all bids submitted for public or private projects where the bid is in excess of Fifty Thousand Dollars</p>

	<p>(\$50,000.00) shall contain on the outside or exterior of the envelope or container of such bid the contractor's current certificate of responsibility number. Please submit your signed bid:</p> <ol style="list-style-type: none"> 1. By <u>mail</u> to Jackson City Clerk's Office: P. O. Box 17, Jackson, MS 39205 <p style="text-align: center;">-OR-</p> <ol style="list-style-type: none"> 2. By hand <u>delivery</u> to Jackson City Clerk's Office/City Hall located at 219 South President Street, Jackson, MS 39201, (601) 960-1035. <p>For additional instructions and details on the proposal submission process, consult Section 2.2 ("Submission Process") of the IFB.</p>
IFB WEBSITE	<p>Electronic copies of the IFB may be found at one of the following websites online:</p> <ol style="list-style-type: none"> 1. City of Jackson: https://www.jacksonms.gov/bid-opportunities 2. State of Mississippi: https://www.ms.gov/dfa/contract_bid_search/Bid <p>If necessary, the bid package with specifications can also be secured from the Purchasing Division located at: Warren Hood Building, 200 S. President St., Room 604, Jackson, MS 39201, (601) 960-1025.</p>
OFFICIAL IFB CONTACT	<p>For additional information regarding specifications, contact:</p> <p style="padding-left: 40px;">James Caldwell Infrastructure Manager Infrastructure Management Division Department of Public Works 200 S. President St. jcaldwell@city.jackson.ms.us 601-960-1181</p> <p>For additional questions on the IFB submission process or to request access to the digital bid templates, please contact:</p> <p style="padding-left: 40px;">The Purchasing Division Department of Finance & Administration Warren Hood Building 200 S. President St., Room 604 Jackson, MS 39201 (601) 960-1025</p>

**EQUAL BUSINESS
OPPORTUNITY (EBO)
DISCLOSURE AND
REQUIREMENTS**

The City of Jackson is committed to the principle of non-discrimination in public contracting. It is the policy of the City of Jackson to promote full and equal business opportunity for all persons doing business with the City. As a pre-condition to selection, every Contractor, bidder or offeror shall submit a completed and signed Equal Business Opportunity (EBO) Plan Application with the bid submission, in accordance with the provisions of the City of Jackson's Equal Business Opportunity (EBO) Policy.

Therefore, the City of Jackson requests that prospective vendors and contractors carefully examine their method of selecting subcontractors and suppliers to ensure that they are not either actively or passively, discriminating against MBEs and FBEs.

As a bidder seeking to do business with the City of Jackson, you are expected to adhere to a policy of non-discrimination and to make the maximum practicable effort to ensure that historically underutilized firms are given an opportunity to participate in the performance of contracts financed in whole, or in part, with City funds.

For more information on the City of Jackson's EBO Program, please contact the Office of Economic Development at 960-1055. Copies of the EBO Ordinance, EBO Plan Application, EBO Program, the MBE/FBE Directory and the MBE/FBE Certification Affidavit are available can be found online at: <https://www.jacksonms.gov/business-development/ebo-plan-application/>

Copies of the EBO Ordinance and a copy of the EBO Program are also available through the Office of Economic Development:

Equal Business Opportunity Division
200 South President Street
Second Floor, Suite 223
Jackson, MS 39201
(601) 960-1055

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1. Scope of Work and Requirements

1.1. Detailed description of goods and services

The City of Jackson's Infrastructure Management Division in the Department of Public Works is Seeking a Small Asphalt Paver to distributes and levels asphalt, essentially spreading it evenly on surface like a road or sidewalk.

Small Asphalt Paver

**Published Weights are approximate weight and will vary contingent on options.*

1. Dimensions:

- a. Length: 12' 8" transport
13' 4" operating
- b. Width: 8' 6" transport
10' hopper wings down
- c. Height: 6' 4" with beacon folded down
- d. Total Weight (with screed): 17,640 lbs.

2. Engine:

- a. Kubota turbocharged diesel (DOC Only)
- b. Tier 4 Final – 71hp (53 kW) @ 2,200 RPM

3. Capacities:

- a. Fuel: 23 gallons
- b. Hydraulic Reservoir: 19 gallons
- c. Washdown tank: 7 gallons

4. Hopper:

- a. Hopper size: 7.5 ton
- b. Hopper height: 24.5"
- c. Hopper wings: heavy duty .375" with large radius corners

5. Paving Widths:

- a. Variable up to 15'

6. Paving Depths:

- a. Manually operated tow point screws with optional toggle switches connected to a 6" electric screw to control depth to allow operation from either side of paver
- b. Includes manual flight screws positioned on the screed
- c. Depth: 0" to 6"

7. Available Screeds:

- a. Legend Propane Screed: Variable up to 15', weight 2,510 lbs.
[View detailed Screed specifications](#)
- b. Legend Electric Screed: Variable up to 15', weight 2,600 lbs.
[View detailed Screed specifications](#)

8. Under Auger Material Cutoff:

- a. Two independent hydraulically operated 4' wide gates located under the augers and constructed of at least .375" A-36 plate steel

9. Material Augers:

- a. Two independent automatic or manual operated hydraulic cast segmented augers constructed with .625" AR 4140 HT (heat-treated) steel with replaceable flights
- b. Augers are 12" diameter
- c. Controlled automatically with sonic units (non-contacting) – optional
- d. Replaceable auger back
- e. Heavy-duty auger motors

10. Conveyors:

- a. Dual 36" feeding conveyors
- b. Each conveyor is independent with automatic cut-offs
- c. Conveyor hydraulically raisable to allow cleaning and service

11. Operator's Platform:

- a. Seat mounted on the screed
- b. Can be moved from left or right or removed for standing

12. Operator's Controls:

- a. All functions can be controlled from left side
- b. Right side levers include screed raise/float, left and right cutoffs, hopper wings, and right screed extension
- c. Dash slides from left to right
- d. Color graphic control screen with digital readouts. Review and monitor system vitals including: oil pressure, hour meter, fuel gauge, voltmeter, water temp, tachometer, hydraulic oil temp, engine diagnostics
- e. Includes a lockable cover for the instrument panel

13. Steering:

- a. Independent hydrostatic steering from the left or right side of machine

14. Washdown System:

- a. Electric HD pump with one 15' x .375" diameter hose, one 22' x .375" diameter hose, and two hose wraps

15. Hydraulic System:

- a. Variable volume hydraulic pumps for each drive
- b. A constant volume tandem pump for charge pressure and conveyor/cylinder functions and another constant volume pump for generator and auger functions
- c. Hydraulic oil: all weather, all temperature

16. Push Rollers:

- a. Two 3.5" diameter rollers with sealed bearings mounted on swivel frame
- b. Adjustable height push rollers with self-cleaning scrapers

17. Track Drive System:

- a. Hydrostatically powered, self-cleaning crawler type tracks consisting of drive sprocket, six rollers and hydraulically adjustable front idler
- b. Drive mechanism is torque hub driven which consist of two speeds and obtained by means of a toggle switch
- c. Fail-safe brakes with anti-creep function
- d. Track size: 12" wide x 77" long steel 6 rollers
OR
Optional: 14" wide x 77" long poly
- e. Paving speed: 0 to 135' per minute (1.5 mph)
- f. Travel speed: 0 to 290' per minute (3.2 mph)

18. Additional Standard Equipment:

- a. Back-up alarm
- b. LED beacon light
- c. Vandalism protection cover
- d. Horn
- e. Wired for sonic augers, sensors and cords

19. Optional Equipment:

- a. 14" polyurethane pad track
- b. Rubber track 15.75" wide continuous in lieu of steel
- c. Truck hitch
- d. Slope meter
- e. Second seat, low deck configuration only
- f. LED work light package
- g. Sonic auger, sensors and cords
- h. Electric screws for grade controls
- i. Wiring only, grade controls (Topcon)
- j. Dual Grade and Slope (Topcon)
- k. Dual grade controls (Topcon), includes electric screws
- l. Hose reel, limited to two

20. Training, Support and Company

- a. Training and support manuals
- b. Optional on-site operator training by Dealer
- c. Two-year, unlimited hours' warranty against any manufacturer defects
- d. Extended warranty available
- e. 60+ years manufacturing experience
- f. ISO 9001 Certified
- g. Sourcewell Contract #060122-VTL
- h. Manufactured in the USA

2. Submission Instructions

2.1. Format

- I. You are required to **send one (1) original and six (6) copies** of all information being submitted. You are also required to sign your documents. This includes your bid form, completed EBO application, and any information you submit with your bid (research data sheets, booklets, pamphlets, etc.), or your bid may be considered non-responsive. Your bottom-line bid price must be submitted on the form provided by the city in the [Appendix](#) section when noted unless otherwise instructed. If more than one complete bid is submitted per a delivery envelope, it will not be accepted as an official bid.
- II. The complete bid pricing section must be returned if you submit a bid and any required/mandatory documents (example: bids having more than one bid section, parts, pages, or a checklist).
- III. The instruction and specification sections should not be returned with your bid proposal forms. They are yours to keep.
- IV. Proposal forms must be legibly handwritten or typed. If not, they will be considered non-responsive. Errors or corrections must be crossed out and changes must be printed in ink or typewritten. All changes must be initiated in ink by the person signing the bid.
- V. The unit price will always govern in determining the extended price or the total price. Therefore, please review your price carefully before submitting your bid. No bid shall be altered or amended after the specified time for bid opening or once delivered.
- VI. The manufacturer's name and model must be stated when required for each item. Any item without this information may not be considered.
- VII. Do not submit prices for more than one product, or the same product per item. This means only one product, one size, and price per bid form as specified in the package.
- VIII. Alternate bids are not acceptable unless submitted in a separate sealed routing envelope, and in no way concealed in a delivery envelope. Alternate bids may be submitted but will not necessarily be accepted by the city. The city reserves the

right to determine whether an alternative being offered is equivalent to and meets the standard or the specifications. All bids submitted must be on the bid proposal forms furnished by the city or copies thereof. Otherwise, it will not be considered.

- IX. Any bid received with limiting or conditional requirements will automatically be deemed non-responsive (example: all or none; all items must be ordered at the same time, specified amount to be ordered, no notation or other packaging pricing below the submitted price).
- X. Facsimile-transmitted proposals or other documents are not acceptable.
- XI. All one-time awards must be valid for a minimum of 90 days from the bid opening date. All term bids must be valid for the duration of the terms defined in the proposal for each bid. Vendors may not withdraw a bid prior to the end of 90 days, or the stated terms of said bid. Vendors who do not comply with this requirement shall be considered non-responsive.

2.2 Bid Submission Instructions

Vendors responding to this Invitation for Bid (IFB) shall submit their bids in either physical hardcopy or electronic form. **All bids (both electronic and physical hard copies) MUST be received no later than 3:30 PM Central Daylight Time, on July 15, 2025.**

Electronic Submission:

If submitting an electronic copy, submit your documents through Central Bidding at the following site: <https://www.centrauctionhouse.com/IFBc10376-city-of-jackson.html>. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814 or 833-412-5717 (toll free).

Electronic submissions shall be the complete original (non-redacted) version of the bid including all attachments in a searchable format, preferably in Microsoft Word® or Portable Document Format (PDF®) labeled accordingly.

If the bid contains confidential or trade information, one (1) additional confidential or trade electronic copy of the complete bid, including all attachments shall be submitted in a searchable format, preferably in Microsoft Word® or Portable Document Format (PDF), shall be labeled CONFIDENTIAL, and shall redact the confidential or trade information only.

Hardcopy Submission:

All physical hard copies shall be submitted following the instructions in section 3.1. As required in MS Code § 31-3-21, all bids submitted for public or private projects where the bid is in excess of Fifty Thousand Dollars (\$50,000.00) shall contain on the outside or exterior of the envelope or container of such bid the contractor's current certificate of responsibility number. The bid number should be included outside of the envelope, which should be sent to the attention of. Please submit your signed bid:

- a. **If by hand delivery:**

City of Jackson
Office of the Municipal Clerk
219 South President St.
Jackson, Mississippi 39201

- b. **If by mail:**
City of Jackson
Office of the Municipal Clerk
P.O. Box 17
Jackson, Mississippi 39205-0017

3. Selection Criteria

- I. Bid openings will be conducted and open to the public. However, note, they will serve only for the opening, and reading of the price in no way determines an award.
- II. The award will be made to the lowest price bid that meets all minimum requirements of the Invitation for Bid.

4. Terms and Conditions

ALL VENDORS ARE URGED TO READ AND UNDERSTAND THESE TERMS AND CONDITIONS PRIOR TO SUBMITTING A BID.

4.1. Disclaimer

The City and its advisors have, to the best of their knowledge, represented information and data that are current and applicable to this IFB. The City is providing the information contained herein as a courtesy to the Offerors. The City and its advisors neither guarantee nor warranty that the information contained in this IFB or referenced documents is accurate and complete. The City and its advisors are not and will not be liable for omissions or errors contained in this IFB. It is the Service Offeror's responsibility to use this information and verify the same during the proposal, negotiation, and contract implementation periods through its own due diligence.

4.2. Confidentiality

The contents of responses/proposals to this IFB shall not be discussed or shared outside the submittal process with any other Offerors and/or potential Offerors regarding the services to be offered or fees associated with the operation or implementation of the services described in this IFB. Any violation of this Section shall result in the immediate disqualification of the offending Offeror's proposal.

4.3. Proposal Guidelines And Instructions

4.3.1. Errors in Bids

The City will not be liable for any errors in Bids. Bids may be rejected as unresponsive if they are incomplete, are missing pages or information, or cannot be opened for any reason. The City may waive minor irregularities and request Offeror(s) cure such irregularity, but such waiver will not modify

any remaining IFB requirements. A minor irregularity means that the defect is immaterial or inconsequential as to price, quantity, quality, or delivery when contrasted with the total costs or scope of the services being provided.

4.3.2. Bid Withdrawal Procedure

Bids may be withdrawn up until the Submission Date. Any bid not so withdrawn shall, upon opening, constitute an irrevocable offer for a period of ninety (90) days to provide the services set forth in the bids or until one of the bids has been accepted and an agreement has been executed between the City and the successful Offeror.

4.3.3. Proposer Certifications

By submitting a Bid, each Offeror certifies under penalty of perjury that:

- a. Its submission is not the result of collusion or any other activity that would tend to influence the selection process directly or indirectly; and
- b. The Offeror is able or will be able to comply with all requirements of this solicitation at the time of contract award; and
- c. Offeror certifies all statements in the response are true; and
- d. Neither Offeror, its employees, nor any affiliated firm providing the requested goods and services has any actual or potential conflict of interest with any City officers or employees relating to this solicitation.

4.3.4. Estimated Quantities

If the solicitation results in an indefinite quantity, the goods and services requested by the City may be less than the maximum value of the Agreement and there is no guarantee, either expressed or implied, as to the actual quantity of goods and services that will be authorized under the Agreement.

4.3.5. No Commitment

Neither the submission of a Bid nor the City's receipt of Bid materials confers any right to the Offeror nor any obligation on the City. This IFB does not commit the City to award a contract, nor will the City defray any costs incurred in preparing Bids or participating in any presentations or negotiations.

4.3.6. Reservation of the Rights of the City

The award of this project is subject to the availability of funding. The City reserves the right to request clarification of information submitted and to request additional information from one (1) or more Offerors. The City of Jackson reserves the right to reject all Bids where the Offeror takes exception to the terms and conditions of the IFB and/or fails to meet the terms and conditions and/or in any way attempts to limit the rights of the City of Jackson in any required contractual term(s) and provision(s) set forth in this IFB.

The City of Jackson reserves the right to amend the contents of this IFB by Addendum as it deems necessary. It is the responding Service Provider's/Offeror's sole responsibility to monitor the City of Jackson's website for amendments to this IFB to ensure that their response is pursuant to the amended IFB, if applicable.

The City reserves the right to negotiate the Contract for the project with the next most qualified Offeror if the first choice does not agree to the terms of a Contract after submission of the Contract to the Service Provider. The City reserves the right to negotiate all elements of work that comprise the selected proposal.

The City reserves the right, after opening the Bids, or at any other point during the selection process, to reject any or all Bids, modify or postpone the proposed project, evaluate any alternatives offered, or accept the proposal that, in the City's sole judgment, is in its best interests.

The City reserves the right to terminate the Contract if the selected Offeror fails to begin to perform the work described herein within ten (10) days after the City gives the selected Offeror a written notice to proceed.

4.3.7. Selection

At any time in the evaluation process, the City may request clarifications from Offerors.

4.3.8. Determination of Responsiveness

A responsive proposal conforms to the instructions set forth in this solicitation and any modifications to it. Non-responsive proposals will be rejected. The City, in its sole discretion, may waive nonconsequential deviations if the deviations cannot have provided an advantage over other Offerors.

4.3.9. Determination of Responsibility

The City will make a determination of the responsibility of any Offeror under consideration for award, taking into consideration matters such as the Offeror's compliance with public policy and laws, past performance, fiscal responsibility, financial and technical resources, capacity, and experience to satisfactorily carry out its responsibilities. The City will notify any Offeror in writing what was found non-responsive and allow the finding to be contested.

4.4. Contract Award

4.4.1. Contract Negotiations

Once a decision has been made to award a contract to one or more Offerors, the City will post a Notice of Intent to Award. Contract negotiations

are neither an offer nor an implicit guarantee that a contract will be executed. The award, if made, will be to the responsive, responsible Offeror offering the overall best value to the City for the services and goods described in this solicitation, or as applicable, for a specific portion of the services and goods described. Any agreement reached will be memorialized in a formal agreement.

4.4.2. Work is Not Authorized Until Agreement is Approved

After the Agreement has been approved by the City Council and all parties have signed, the City will notify the Offeror and performance may proceed. Prior to City execution of the Agreement, no City employee may authorize work. Any work performed prior to that time may be uncompensated.

4.5. Protests

Protests that do not comply with the protest procedures outlined below will be rejected.

4.5.1. Protest Format, Eligibility and Address

- a. Protests or objections may be filed regarding the contract award.
- b. The City will only review protests submitted by an interested party, defined as an actual or prospective offeror whose direct economic interest could be affected by the City's conduct of the solicitation.
- c. Submit protests to the City via email to James Caldwell, Infrastructure Manager, Public Works at jcaldwell@city.jackson.ms.us
- d. Issues related to the protest will be reviewed by the City Legal Department.

4.5.2. Protest Deadlines

Submit protests within 10 days of the acceptance of the bid. The date of filing is the date the City receives the protest unless received after 5 p.m. CST, or on any day other than a Business Day, in which case, the date of filing will be the next Business Day.

FAILURE TO FILE BY THE RELEVANT DEADLINE CONSTITUTES A WAIVER OF ANY PROTEST ON THOSE GROUNDS. SUPPLEMENTAL MATERIALS FILED AFTER THE RELEVANT DEADLINE SHALL BE REJECTED BY THE CITY.

4.5.3. Protest Contents

The letter of protest must include all the following elements:

- a. Detailed grounds for the protest, fully supported with technical data, test results, documentary evidence, names of witnesses, and other pertinent information related to the subject being protested; and
- b. The law, rule, regulation, ordinance, provision, or policy upon which the protest is based, with an explanation of the violation.

4.5.4. Reply to Protest

The City will send a written response to the protesting party and to any other party named in the protest within a reasonable time.

4.5.5. No Stay of Procurement Action During Protest

Nothing in these protest requirements will prevent the City from proceeding with negotiations or awarding a purchase order or contract while a protest is pending.

4.6. Public Records

4.6.1. General

- a. All bids, protests, and information submitted in response to this solicitation will become the property of the City and will be considered public records. As such, they may be subject to public review.
- b. Any contract arising from this IFB will be a public record.
- c. Submission of any materials in response to this IFB constitutes:
 - i. Consent to the City's release of such materials under the Public Records Act without notice to the person or entity submitting the materials; and
 - ii. Waiver of all claims against the City and/or its officers, agents, or employees that the City has violated an Offeror's right to privacy, disclosed trade secrets, or caused any damage by allowing the bid or materials to be inspected; and
 - iii. Agreement to indemnify and hold harmless the City for release of such information under the Public Records Act; and
 - iv. Acknowledgement that the City will not assert any privileges that may exist on behalf of the person or entity submitting the materials.

4.6.2. Confidential Information

- a. The City is not seeking proprietary information and will not assert any privileges that may exist on behalf of the Offeror. Offerors are responsible for asserting any applicable privileges or reasons why a document should not be produced in response to a public record request.
- b. If submitting information protected from disclosure as a trade secret or any other basis, identify each page of such material subject to protection as "CONFIDENTIAL." If the requested material has been designated as confidential, the City will attempt to inform the Offeror of the public records request in a timely manner to permit assertion of any applicable privileges.
- c. Failure to seek a court order protecting information from disclosure within ten days of the City's notice of a request to the Offeror will be deemed agreement to disclosure of the information and the Offeror agrees to indemnify and hold the City harmless for release of such information.
- d. Requests to treat an entire bid as confidential will be rejected. Any such request will be deemed an agreement to the City for disclosure of the entire bid. In such an event, the Offeror agrees to indemnify and hold the City harmless for release of any information requested.

- e. Trade secrets will only be considered confidential if claimed to be a trade secret when submitted to the City, marked as confidential, and compliant with state and federal rules and regulations.

4.7. Special Provisions

4.7.1. Audit

The Service Provider shall maintain full and complete accounting records, prepared in accordance with generally accepted accounting principles, reflecting the Service Provider's work on this Contract. The City may require an audit of such books and records at any reasonable time. Such audit will be conducted by City staff or by a certified public accounting firm with experience in auditing public service companies selected by the City.

Upon request, the Service Provider shall permit the City to inspect and audit all pertinent books and records of the Service Provider, any subcontractor, or any other person or entity that performed work in connection with or related to this Contract, at all times deemed necessary by the City, including up to six years after the final payment or release of withheld amounts has been made under this Contract. Such inspection and audit shall occur in the City of Jackson or other such reasonable location as the City selects. The Service Provider shall supply the City with, or shall permit the City to make, a copy of any books and records and any portion thereof. The Service Provider shall ensure that such inspection, audit, and copying right of the City is a condition of any subcontract, agreement, or other arrangement under which any other person or entity is permitted to perform work under this Contract.

4.7.2. Contract Rights

The parties reserve the right to amend this Contract from time to time by mutual agreement in writing. Rights under this Contract are cumulative and in addition to rights existing at common law. Payment by the City and performance by the Service Provider do not waive their contract rights.

Failure by either party on any occasion to exercise a contract right shall not forfeit or waive the right to exercise the right on another occasion. The use of one remedy does not exclude or waive the right to use another.

4.7.3. Interpretation

This Contract shall be interpreted as a whole and to carry out its purposes. This Contract is an integrated document and contains all the promises of the parties; no earlier oral understandings modify its provisions. No oral promises, oral obligations, or oral agreements whatsoever, made at any time, shall become a part of this Contract.

4.7.4. Law and Venue

The laws of the State of Mississippi and Ordinances of the City shall govern the validity, construction, and effect of this Contract. The venue for any claims, litigation, or causes of action between the parties shall be in a court of appropriate jurisdiction of the State of Mississippi for the First Judicial District of Hinds County.

4.7.5. Notices

All official notices or approvals shall be in writing. Unless otherwise directed, notices shall be delivered by messenger or by certified or registered mail (return receipt requested) to the parties at the following respective addresses (Service Provider, please provide the City with a designated contact person):

City of Jackson
Attn: Mayor
219 South President Street
Jackson, Mississippi 39201
Phone: (601) 960-1084

Also:

Public Works
Attn: Louis Wright
200 S. President Street
Jackson, Mississippi 39201
Phone: 601-960-1168

Either party may from time to time designate a new address for notices. Unless a return receipt or other document establishes otherwise, a notice sent by U.S. Mail shall be presumed to be received the second business day after its mailing.

4.7.6. Severability

Should any term, provision, condition, or other portion of this Contract or its application be held to be inoperative, invalid, or unenforceable, and the remainder of the Contract still fulfills its purposes, the remainder of this Contract or its application in other circumstances shall not be affected thereby and shall continue in force and effect.

4.7.7. No Personal Liability

No officer, agent, or authorized employee of the City shall be personally responsible for any liability arising under this Contract, whether expressed or implied, nor for any statement or representation made herein or in any connection with this Contract.

4.7.8. Disputes

Except for the right of either party to apply to a court of competent jurisdiction for an injunction or other equitable relief or for the collection of

an account stated, any controversy, claim or dispute related to this Agreement the parties agree that before either party shall pursue any legal action against the other, they will submit the dispute or claim to mediation. The non-binding mediation shall be requested by one party sending written notice by certified mail or nationally recognized overnight courier to the other party. The parties shall then select a mediator from the Mississippi Bar Association's panel of mediators. If the parties are unable to agree on a mediator, then a judge in a court of competent jurisdiction for that particular type of dispute (Circuit or Chancery) in Hinds County shall appoint a mediator from the Mississippi Bar Association's panel of mediators. The mediation shall take place within thirty (30) days after a mediator is selected or appointed, at a place designated by the mediator. Each party shall pay a proportionate share of the fees associated with the mediation including the fees of the mediator. If one party refuses to mediate when requested to do so, or fails to respond to a written request for mediation within ten (10) days of the date of the request, then the other party may consider this mediation provision waived, and proceed with the filing of a lawsuit.

4.7.9. Termination for Cause

If, through any cause, the Service Provider shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Service Provider shall violate any of the terms of this Agreement, the city of Jackson shall thereupon have the right to terminate this Agreement by giving written notice to the other party of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In that event, all personal property, cash, or other assets which, if the Service Provider had been completed, would have been required to be furnished to the City or were purchased with funds furnished to the Service Provider under this Agreement and all finished or unfinished documents, reports or other materials prepared by the Service Provider under this Agreement shall at the option of the City become its property, and the Service Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.

Notwithstanding the above, the Service Provider shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Agreement by the Service Provider, and the City may withhold any payments to the Service Provider for the purpose of off set until such time as the exact amount of damages due to the City from the Service Provider is determined.

This section shall apply to all representatives, third parties, and/or consultants/Contractors selected or employed by the Service Provider.

4.7.10. Termination for Convenience

The City may terminate this Agreement at any time by giving written notice to the Service Provider of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In that event, all finished or unfinished documents and other materials as described in the Termination for Cause clause, at the option of the City become its property. If the Contract is terminated by the City as provided herein, the Service Provider will be paid an amount which bears the same ratio to the total services of the Service Provider covered by the Contract, less payments of compensation previously made.

This contract may be terminated in whole or in part by the City upon written notice to Service Provider, if Service Provider should become the subject of bankruptcy or receivership proceedings, whether voluntary or involuntary, or upon the execution by Service Provider of an assignment for the benefit of its creditors. In the event of such termination, Service Provider shall be entitled to recover just and equitable compensation for satisfactory work performed under this contract, but in no case shall said compensation exceed the total contract price.

4.7.11. Force Majeure

This section applies in the event either party becomes unable to perform its obligations under this Contract because of a Force Majeure Event. A Force Majeure Event is an external event that is beyond the control of the party or its agents that severely compromises the party's ability to perform its obligations under the Contract. Such events may include, but are not limited to, a natural or man-made disaster, an act of war or terrorism, or a related action or decree of a superior governmental body, which prevents the party from performing all its obligations under the Contract.

Should either party suffer from a Force Majeure Event, such party shall provide the other party with written notice as soon as practical and shall act with speed and diligence to mitigate any potential damage that may result from the event and resume performance of all its obligations under the Contract as soon as reasonably possible. When notice has been properly provided, the obligations of both parties shall be suspended to the extent that and for the period that the Force Majeure Event prevents the party from resuming performance of all its obligations under the Contract.

4.7.12. Approval

It is understood that the Agreement requires approval by the Governing Authority for the City and if the Agreement is not approved by the Governing Authority, it is void and no payment shall be made hereunder.

4.7.13. Availability of Funds

It is expressly understood and agreed that the obligation of the city of Jackson to proceed under this Agreement is conditioned upon the

appropriation of funds by the City Council and the receipt of funds. If the funds anticipated for the continuing fulfillment of the Agreement are, at any time, not forthcoming or insufficient, either through the failure of the city of Jackson to provide funds or of the City Council to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to the City of Jackson, the City shall have the right upon ten (10) working days written notice to the Service Provider to terminate this Agreement without damage, penalty, cost or expenses to the City of any kind whatsoever, other than payment for legal services rendered prior to receiving written notice. The effective date of termination shall be as specified in the notice of termination.

4.8. Delivery and other Costs

This order is to be delivered F.O.B., prepaid, and allowed, in Jackson, Mississippi, within the number of days stated after receipt of our purchase order. Note that all costs must be included in the bid price." No additional cost can be attached to a bid order.

4.9. Employee Bidding

Bidding by City employees is prohibited. It is hereby declared unlawful for any city official to bid on, sell, or offer for sale, any merchandise services, equipment or material, or similar commodity to the City of Jackson during the tenure of his or her employment, or for the period prescribed by law thereafter, or to have any interest in the selling of the same to the City of Jackson. (§ 25-4-105) (Miss Code 1972 as amended).

4.10. Taxes

Sales tax and federal excise tax are not to be included in any bid price. The City of Jackson assumes no tax liability.

6. Appendix

6.1 Proposal Form

[PLEASE RETURN THIS SECTION IN ITS ENTIRETY]

PROPOSAL FORM	
DELIVERY INSTRUCTIONS:	Submit one (1) original and three (3) copies of your BID Package
MAILING ADDRESS:	To the City Clerk's Office of Jackson Post Office Box 17 Jackson, MS 39205
DELIVERY ADDRESS:	To the City Clerk's Office of Jackson 219 S. President Street Jackson, MS 39201
ELETRONIC DELIVERY:	https://www.centrauctionhouse.com/IFBc10376-city-of-jackson.html .
NOTE THE FOLLOWING ON THE OUTSIDE OF YOUR ENVELOPE:	Please clearly write "Small Asphalt Paver (BID # 75530-071525) to be opened July 15, 2025 at 3:30 PM Central Daylight Time."

In accordance with your Notice of June 19, 2025 I, bid as follows:

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>GRAND TOTAL</u>
1.	Asphalt Paver-Rubber tire per the attached specification. New equipment only latest model.	\$ _____
2.	Mfg. Name/Model _____	

- I. Cost breakdown for each section in the BID must be submitted with this Grand Total price sheet.

- II. The above will comply with the specifications included in the Notice to Dealers, with any and all exceptions noted in a separate document.
- III. The BID is valid for 90 days after bid opening, to make an award or this BID is good for the term of the BID stated, if a term bid. If BID is good for longer than 90 days for an award, then state how long this BID is good for
_____.
- IV. The above will be delivered F.O.B., prepaid, and allowed, Jackson, Mississippi, within 30 days after receipt of your purchase order.
- V. Sales tax and federal excise tax are not to be included in above price.
- VI. The City of Jackson assumes no tax liability.

Small Asphalt Paver

Infrastructure, Department of Public Works
BID #: 75530-071525

[PLEASE TYPE IN OR PRINT THE FORM BELOW]:

Legal Company Name:

(Proposer to include response here)

Proposer Headquarters Address: (Street, City, State and Zip Code):

(Proposer to include response here)

Authorized Company Representative:

(Proposer to include response here)

Proposer Contact Information (Email and Phone):

(Proposer to include response here)

State of Incorporation (Ex. Mississippi):

(Proposer to include response here)

Signature of Person Submitting Proposal:

X

Date: _____, 2025

The City of Jackson, Mississippi, ("City of Jackson"), is committed to cultivating and ensuring the quality of life of its citizens, through various programs, employment, initiatives, and assistance. The City of Jackson encourages all persons, corporations, and/or entities doing business in Jackson, to participate in and/or institute similar measures for the City of Jackson residents.

****The (EBO) Application below form must be completed by all vendors and returned with all Proposals. The EBO staff is available at (601) 960-1055 to assist you with any questions you may have in preparing the EBO Application.**

CITY OF JACKSON, MISSISSIPPI

**Chokwe Antar Lumumba
Mayor**

**EQUAL BUSINESS OPPORTUNITY (EBO)
PLAN APPLICATION**

**Department of Planning and Development
Office of Economic Development**

CITY OF JACKSON, MISSISSIPPI
EQUAL BUSINESS OPPORTUNITY ORDINANCE

LEGAL NOTICE

The City of Jackson is committed to the principle of non-discrimination in public contracting. It is the policy of the City of Jackson to promote full and equal business opportunity for all persons doing business with the City. As a pre-condition to selection, every contractor, bidder or offeror shall submit a *completed* and *signed* Equal Business Opportunity (EBO) Plan Application with the bid submission, in accordance with the provisions of the City of Jackson's Equal Business Opportunity (EBO) Ordinance. Failure to comply with the City's ordinance shall disqualify a contractor, bidder or offeror from being awarded an eligible contract.

For more information on the City of Jackson's Equal Business Opportunity Program, please contact the Division of Equal Business Opportunity at 960-1856. Copies of the EBO Ordinance, EBO Plan Application, EBO Program, the MBE/FBE Directory and the MBE/FBE Certification Affidavit are available at 200 South President Street, Suite 223, Jackson, Mississippi.



(EBO FORM 6-1-09)

EQUAL BUSINESS OPPORTUNITY SPECIAL NOTICE TO BIDDERS

POLICY

The City of Jackson is committed to the principle of non-discrimination in public contracting. Therefore, the City of Jackson requests that prospective vendors and contractors carefully examine their method of selecting subcontractors and suppliers, to ensure that they are not either actively, or passively, discriminating against MBEs and FBEs. As a bidder seeking to do business with the City of Jackson, you are expected to adhere to a policy of non-discrimination, and to make the maximum practicable effort to ensure that historically underutilized firms are given an opportunity to participate in the performance of contracts financed in whole, or in part, with city funds.

DEFINITIONS

For purposes of this policy, the following definitions will apply:

- (1) **“African American Business Enterprise (AABE)”** shall mean a business that is an independent and continuing enterprise for profit, performing a commercially useful function and is owned and controlled by one or more African Americans, and certified as such by the Division of Business Development.
- (2) **“Asian American Business Enterprise (ABE)”** shall mean a business that is an independent and continuing enterprise for profit, performing a commercially useful function and is owned and controlled by one or more Asian Americans, and certified as such by the Division of Business Development.
- (3) **“Hispanic Business Enterprise (HBE)”** shall mean a business that is an independent and continuing enterprise for profit performing a commercially useful function and is owned and controlled by one or more Hispanics, as defined in section 127-4 (7), and certified as such by the Division of Business Development.
- (4) **“Minority Business Enterprise (MBE)”** shall mean a business which is an independent and continuing operation for profit, performing a commercially useful function, and is owned and controlled by one or more minority group members, as defined in Sections 1, 2 and 3, which group has been determined to have suffered discrimination requiring amelioration and is certified as such by the City.
- (5) **“Female Business Enterprise (FBE)”** shall mean a business that is an independent and continuing enterprise for profit, performing a commercially useful function and is owned and controlled by one or more females, and certified as such by the Division of Business Development.

OBLIGATION

The Contractor and any Subcontractor shall take all necessary and reasonable steps to ensure that MBEs and FBEs have a maximum opportunity to compete for and participate in the performance of any portion of the work included in this contract and shall not discriminate on the basis of race, color, national origin or sex. If it is determined that there is a significant underutilization of MBEs and FBEs, the Equal Business Opportunity Officer is empowered, pursuant to section 127-8 of the Equal Business Opportunity Ordinance, to conduct an investigation to determine the reasons for the underutilization.

GOALS

The goals for participation by MBEs and FBEs are established by the Equal Business Opportunity Ordinance of the City of Jackson. The Contractor shall exercise all necessary and reasonable steps to ensure that participation meets or exceeds the contract goals. The goals may be attained by subcontracting to, procuring materials from, and renting equipment from MBEs and FBEs. (See Subcontractor/Supplier Participation guidelines below.)

The Equal Business Opportunity participation goals are as follows:

PROCUREMENT CATEGORY	Asian (ABE)	African- American (AABE)	Hispanic (HBE)	Native American (NABE)	Female (FBE)
A/E & Professional Services	0.16	8.67	0.00	0.00	1.96
Construction	0.00	12.41	0.37	0.00	4.89
Goods & Non-Professional Services	0.04	6.78	0.02	0.00	3.03

Those portions of the contract that are proposed for MBEs and FBEs in the response to this bid shall be listed on the attached Equal Business Opportunity Plan Application.

For specific information about the Equal Business Opportunity Plan, please contact the Office of Economic Development at (601) 960-1638.

Contractors may employ AABEs, HBES, ABEs or FBEs to meet the applicable project goals through various methods, as follows:

A. Subcontractor Participation

- (i) Where a prime contractor utilizes one or more subcontractors to satisfy its equal business opportunity commitment, the prime contractor may count toward its EBO Plan only expenditures to MBE (AABE, HBE, or ABE) or FBE contractors that perform a commercially useful function in the work of the contract.
- (ii) An MBE or FBE subcontractor is considered to perform a commercially useful function when it is responsible for execution of a distinct element of the work of a contract and carries out its responsibilities by actually performing, managing and supervising the work involved. In determining whether an MBE or FBE subcontractor, is performing a commercially useful function, factors, including but not limited to the following, will be considered:
 - (a) The amount of work subcontracted;
 - (b) The type of prime contract;
 - (c) Whether the business has the skill and expertise to perform work for which it is being/has been certified;
 - (d) Whether the business actually performs, manages and supervises the work for which it is being/has been certified; and
 - (e) Whether the business purchases goods and/or services from a non-minority/women*s business enterprise and simply resells goods to the city, city contractor, or other person doing business with the city for the purpose of allowing those goods to be counted towards fulfillment of minority/women*s business enterprise utilization goals.
 - (f) Standard industry practices.
- (iii) Consistent with standard industry practices, an MBE or FBE subcontractor may enter into second tier subcontracts. If an MBE or FBE subcontractor subcontracts a significantly greater portion of the work of its subcontract to a non-minority, non-female owned firm than would be expected on the basis of standard industry practices, it shall be presumed that the MBE or FBE subcontractor is not performing a commercially useful function.

B. Suppliers Participation

Where a prime contractor utilizes one or more suppliers to satisfy its EBO commitment, in whole or in part, the MBE or FBE supplier participation may be credited towards the applicable goal as follows:

- (i) 100 percent of the contract amount for MBE or FBE suppliers who manufacture the goods supplied.
- (ii) 100 percent of the contract amount for MBE and FBE suppliers who are wholesalers warehousing the goods supplied or who are manufacturers* representatives, provided that only 25 percent of the applicable MBE or FBE goal may be attained by non-manufacturing supplier contracts to MBEs or FBEs.
- (iii) For those contracts where an extraordinarily large proportion of the contract price is for equipment or supplies, a lower project goal may be set than otherwise would be required, or the 25 percent limit for suppliers may be increased, or a combination of these two methods may be utilized.

C. Joint Ventures and Mentor-Protégé Programs

- (i) The Division of Equal Business Opportunity shall encourage, where economically feasible, establishment of joint ventures and mentor protégé programs to ensure prime contracting opportunities for African American, Hispanic, Asian American, Native American and Female Business Enterprises on all eligible projects over \$10,000,000.00. Even if the prime itself is a MBE, joint venture between prime contractors and MBEs shall be required on all projects exceeding ten million dollars (\$10,000,000.00).
- (ii) Where a contractor engages in a joint venture to satisfy its Equal Business Opportunity Commitment, the Equal Business Opportunity Officer shall review and approve all contractual agreements regarding:
 - (a) The initial capital investment of each venture partner;
 - (b) The proportional allocation of profits and losses to each venture partner;
 - (c) The sharing of the right to control the ownership and management of the joint venture;
 - (d) Actual participation of the venture partners in the performance of the contract;
 - (e) The method of and responsibility for accounting;
 - (f) The methods by which disputes are resolved; and
 - (g) Other pertinent factors of the joint venture.

On the basis of these factors, the Equal Business Opportunity Officer shall determine the degree of AABE, HBE, ABE, or FBE participation resulting from the joint venture that may be credited towards the applicable EBO goals of the project.

The bidder or offeror shall provide the Equal Business Opportunity Officer access to review all records pertaining to joint venture agreements before and after the award of a contract reasonably necessary to assess compliance with this policy.

The Equal Business Opportunity Program also encourages Mentor-Protégé programs to assist African American, Hispanic, Asian American, and Female business enterprises in financing, bonding, construction management and technical assistance. Mentor-Protégé agreements will be reviewed by the Equal Business Opportunity Officer for final approval of the following terms of each agreement:

- (a) Type of technical assistance to be provided by mentor;
- (b) Rights and responsibilities of each mentor and protégé contracting activity;
- (c) The specific duration of the agreement;
- (d) The amount of participation by the protégé that may be credited toward the applicable EBO goal.

EQUAL BUSINESS OPPORTUNITY PLAN

In accordance with Section 127-13(1) of the City of Jackson's Equal Opportunity Ordinance, each contractor, bidder or offeror shall submit a completed and signed Equal Business Opportunity Plan with bid submission. Such plan should be titled "Equal Business Opportunity Plan (EBO Plan)" and should include the following:

- A. Names, addresses and contact persons of each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise to be used in the contract.
- B. The type of work or service each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise will perform.
- C. The dollar value of the work or service to be performed by each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise.
- D. Scope of the work to be performed by each African American Business Enterprise, Asian Business Enterprise, Hispanic Business Enterprise, and Female Business Enterprise.

Waiver

If the EBO Plan does not meet the project goals, the bidder or offeror must seek a partial or total waiver of the project goals. The application for waiver of all or part of the project goals must include full documentary evidence of the bidder's or offeror's good faith efforts (*see EBO Plan Application*) to meet the project goals and why the request for waiver should be granted. The application shall be in writing and submitted as a part of the bid or offer. It should include a narrative, affidavits and/or exhibits which verify the actions taken by the bidder or offeror to meet the goals.

Replacement

If a MBE/FBE Subcontractor cannot perform satisfactorily, the Contractor shall take all necessary reasonable steps to replace the Subcontractor with another MBE/FBE Contractor. All MBE/FBE replacements must be approved by the EBO Review Committee and the Department. (*See EBO Plan Application*)

To demonstrate necessary reasonable efforts to replace any Subcontractor that is unable to perform successfully, the Contractor must document steps taken to subcontract with another MBE/FBE Contractor.

CITY OF JACKSON, MISSISSIPPI
EQUAL BUSINESS OPPORTUNITY PLAN
APPLICATION

I. Company Name: _____
Address: _____
City: _____ State: _____ ZIP Code: _____
Telephone: (_____) _____
E-mail: _____

II. Bid Name and Number: _____

III. PROPOSED MINORITY AND/OR FEMALE SUBCONTRACTORS: **(SEE ATTACHMENTS)**
If a prime contractor utilizes one or more suppliers to satisfy its EBO commitment, all MBE or FBE supplier participation will be credited in accordance to Section 127-13-1(B) of the EBO Ordinance.

IV. Total Bid Amount: \$ _____

V. WAIVER REQUESTED ... ☐ *(If you fail to meet either or all of the EBO Participation Goals, check this box and follow the directions below to provide the required ***WAIVER STATEMENT***. The "Waiver Statement" should be submitted on company letterhead to the EBO Officer.)*

*** The bidder/offeree shall provide the following as evidence of its good faith efforts and will be evaluated on the same:**

- (a) Copies of written notification to MBEs and FBEs soliciting their participation as a subcontractor.
- (b) Evidence of efforts made to divide the work into economically feasible units in order to increase the likelihood of meeting the EBO participation goals.
- (c) Evidence of efforts made to negotiate with MBEs and/or FBEs, including, at a minimum:
 - 1. The names, addresses, and telephone numbers of the MBE and FBEs who were contacted.
 - 2. A description of the information provided to MBEs and FBEs regarding the plans and specifications for portions of the work to be performed.
 - 3. A statement of reasons why additional agreements with MBEs and FBEs, if needed to meet the stated goals, were not reached.
 - 4. Evidence of efforts made to assist the MBEs and FBEs contacted who need assistance in obtaining bonding and insurance which the bidder or offeror requires.

5. For each MBE and FBE contacted which the bidder or offeror considered to be not qualified, include a written statement of the reasons for the bidder's or offeror's conclusion.
6. Written quotes solicited from all MBEs and FBEs seeking subcontract work with Prime Contractors at the time of the bidding.
7. A statement with supporting documentation and affidavits indicating whether the offeror has used MBEs and/or FBEs as joint venture partners or subcontractors in past or present private sector contracts in Jackson.

**If you are unable to locate an MBE/FBE, please contact the Business Development Division at (601) 960-1055.*

VI. Minority and Female Business Enterprise Actual Participation for this Bid/Offer/Proposal:

(Please list your MBE and FBE Project Participation percentages (%) in the Table below.)*

PROCUREMENT CATEGORY	Asian (ABE)	African- American (AABE)	Hispanic (HBE)	Native American (NABE)	Female (FBE)
A/E & Professional Services					
Construction					
Goods & Non-Professional Services					

VII. REPLACEMENT OF MBE/FBE

If an MBE or FBE is not performing satisfactorily, it is the responsibility of the Prime Contractor to notify the EBO Office immediately both in writing and by phone. All MBE/FBE replacements must be approved by the Equal Business Opportunity Review Committee (EBORC). If these steps are not taken this will result in penalties as outlined in Section 127-19 of the EBO Ordinance.

VIII. CERTIFICATION

I certify, under penalties of perjury, that the information contained in this Equal Business Opportunity Plan Application is true and accurate to the best of my knowledge, and that my company fully intends to utilize all MBEs and FBEs listed if awarded the proposed project and/or service and abide by all EBO guidelines.

Authorized Signature and Title

Date

PRINT "AUTHORIZED" NAME HERE: _____

EQUAL BUSINESS OPPORTUNITY PLAN APPLICATION -- ATTACHMENT

Proposed Minority/Female Business Enterprise Firms

Company Name: _____ Type Trade/Business: _____

Address: _____

City, State, ZIP: _____

Contact Person: _____

Telephone Number: _____

Type Minority Business (MBE/FBE):

- _____ Female (FBE)
_____ African-American (AABE)
_____ Asian (ABE)
_____ Hispanic (HBE)
_____ Native American (NABE)

Type Minority Business (MBE/FBE) Involvement:

_____ Subcontractor _____ Supplier
_____ Joint Venture _____ Mentor-Protégé

Type Work or Service to be Performed: _____

Scope of Work to be Performed: _____

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ _____

Percentage of MBE and/or FBE Participation: _____ %

Company Name: _____ Type Trade/Business: _____

Address: _____

City, State, ZIP: _____

Contact Person: _____

Telephone Number: _____

Type Minority Business (MBE/FBE):

- _____ Female (FBE)
_____ African-American (AABE)
_____ Asian (ABE)
_____ Hispanic (HBE)
_____ Native American (NABE)

Type Minority Business (MBE/FBE) Involvement:

_____ Subcontractor _____ Supplier
_____ Joint Venture _____ Mentor-Protégé

Type Work or Service to be Performed: _____

Scope of Work to be Performed: _____

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ _____

Percentage of MBE and/or FBE Participation: _____ %

Company Name: _____ Type Trade/Business: _____

Address: _____

City, State, ZIP: _____

Contact Person: _____

Telephone Number: _____

Type Minority Business (MBE/FBE):

- _____ Female (FBE)
- _____ African-American (AABE)
- _____ Asian (ABE)
- _____ Hispanic (HBE)
- _____ Native American (NABE)

Type Minority Business (MBE/FBE) Involvement:

_____ Subcontractor	_____ Supplier
_____ Joint Venture	_____ Mentor-Protégé

Type Work or Service to be Performed: _____

Scope of Work to be Performed: _____

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ _____

Percentage of MBE and/or FBE Participation: _____ %

Company Name: _____ Type Trade/Business: _____

Address: _____

City, State, ZIP: _____

Contact Person: _____

Telephone Number: _____

Type Minority Business (MBE/FBE):

- _____ Female (FBE)
- _____ African-American (AABE)
- _____ Asian (ABE)
- _____ Hispanic (HBE)
- _____ Native American (NABE)

Type Minority Business (MBE/FBE) Involvement:

_____ Subcontractor	_____ Supplier
_____ Joint Venture	_____ Mentor-Protégé

Type Work or Service to be Performed: _____

Scope of Work to be Performed: _____

Dollar Value of the Work to Be Performed by the Minority Business (MBE and/or FBE): \$ _____

Percentage of MBE and/or FBE Participation: _____ %