

LEGAL NOTICE
REQUEST FOR STATEMENTS OF QUALIFICATIONS
OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT

The City of Jackson Office of Housing and Community Development is issuing this notice to solicit qualifications from Contractors/General Contractors to create an "Approved Contractor List". The Approved Contractor List will be used to solicit sealed bids for all housing construction/ rehabilitation activities associated with Community Development Block Grant (CDBG) and HOME Investment Partnership Grant (HOME) Funds.

Contractors or General Contractors with demonstrated experience in housing construction/rehabilitation projects and are interested in making their services available to the City of Jackson are invited to respond to this RFQ. "Respondents" means the companies or individuals that submit proposals in response to this RFQ. It is understood that the selected Respondent, acting as an individual, partnership, corporation, or other legal entity, is state-licensed, certified, and capable of providing the specified services.

Contractors or general Contractors interested in providing these services may so indicate by furnishing the City of Jackson **three (3) copies** of a Statement of Qualification Packet, which should consist of the following:

1. License and Certifications for all individual contractors and or members of the company submitting for the RFQ
2. A copy of your Privilege License
3. Certificate of Liability
4. A copy of your City Master Trade License (if applicable)
5. A copy of your business information from the Secretary of State showing your business is in good standing
6. MSBOC License
7. Contractor's Bond
8. SAMS Number
9. Must have a City-issued Master License for your Trade
10. A description of similar type work completed during the past five (5) years which qualifies the consultant for this work; the cost and schedule completion (or actual completion) of this work with project owners reference contact information.

The City will evaluate the Statements of Qualification based on the following factors listed in their relative order of importance. Contractors who satisfactorily meet the criteria will be placed on the Approved Contractors List

The City of Jackson is committed to the principle of non-discrimination in public contracting. It is the policy of the City of Jackson to promote full and equal business opportunity for all persons doing business with the City. As a pre-condition to selection, each proposer shall submit a completed and signed Equal Business Opportunity (EBO) Plan with the proposal submission, in accordance with the provisions of the City of Jackson's Equal Business Opportunity (EBO) Executive Order. Failure to comply with the City's Executive Order shall disqualify a proposer from being awarded an eligible contract. For more information on the City of Jackson's Equal Business Opportunity Program, please contact the Division of Equal Business Opportunity at 601-960-1856. Copies of the City of Jackson's Executive Order, EBO Plan Applications, and a copy of the program are available at the following location: 200 South President Street, Room 223, Jackson, Mississippi; or can be accessed on City of Jackson's Equal Business Opportunity webpage.

The City of Jackson, Mississippi is committed to cultivating and ensuring the quality of life of its citizens, through various programs, employment, initiatives, and assistance. The City of Jackson encourages all persons, corporations, and/or entities doing business within the City of Jackson, as well as those who seek to contract with the City of Jackson on various projects and/or conduct business in Jackson to assist the City of Jackson in achieving its goal by strongly considering city of Jackson residents for employment opportunities.

This Legal Notice will appear in the *Clarion Ledger* and the *Mississippi Link* on Thursday September 11, 2025 and Thursday September 18, 2025.