

ADDENDUM NO. _____

RFP No. 92416-082526

Workforce Training & Contractor Development Services

Question **1:**

It was noted at the pre-proposal conference that a proposer may submit one proposal for both Tracks 1 and 2, one proposal for Track 1 or Track 2 only, or a proposal for individual Lots under Track 2. When evaluating proposals, will a proposal submitted for both Tracks be separated and evaluated against proposers who submit individual Tracks? If not, may one proposer submit two separate proposals, one for each Track?

Response:

Yes. Proposals submitted for both Tracks will be evaluated separately by Track and Lot, as applicable. The RFP expressly provides that proposals may respond to either or both Tracks and to one or more Lots within a Track. The evaluation process will proceed separately by Track and Lot.

A proposer submitting a proposal for both Tracks should submit one complete Technical Proposal clearly identifying each proposed Track and/or Lot, along with the required separate Cost Proposal for each Track/Lot proposed. Proposers do not need to submit separate proposals for each Track. The City will evaluate each proposed Track/Lot independently in accordance with the evaluation criteria set forth in Section 8.

Question **2:**

For an out-of-state proposer, does the requirement in the Proposal Certification stating that the organization is “authorized to do business in the State of Mississippi,” along with the request for a Mississippi Secretary of State Registration Number, mean that foreign qualification must be completed before proposal submission? Or may an out-of-state proposer complete Mississippi foreign registration after notice of intent to award but prior to contract execution?

Response:

The Proposal Certification requires the proposer to certify, at the time of proposal submission, that the proposing organization is authorized to do business in the State of Mississippi. The Proposal Certification also requests the organization's Mississippi Secretary of State Registration Number.

Accordingly, an out-of-state proposer must be authorized to do business in Mississippi at the time the proposal is submitted and should provide its Mississippi Secretary of State Registration Number in the Proposal Certification. Foreign qualification should therefore be completed prior to proposal submission. The City will not consider a proposer that cannot make the required certification at the time of submission.